Application for Modifications or Improvements

(District use) Received on: _____

A. General Information:

Owner(s): _____
Property Address: _____
Email Address: _____ Phone Number: _____

B. My request involves the following type of improvement:

☐ Landscaping
☐ Fencing
☐ Drive / Walk addition or improvement
☐ Basketball backboard / pole
☐ Storm doors
☐ Room addition
☐ Storage shed
☐ Deck / Patio / Slab
☐ Roofing
☐ Patio Cover / Awning / Pergola
☐ Painting (please see Section D)
☐ Other _____

C. Description of work (include materials, kind, exterior color(s), & location of improvement)

_____
_____
_____
_____

D. Paint form for exterior paint (if applicable)

Please include a sample of the requested paint colors and fill out the below box indicating the color name and code that you are requesting for each area to be painted. Home exterior paint does not need approval for original home colors.

Base / Body	
Trim	
Front Door	
Accent	

E. Name and contact information of contractor or other owner representatives, if any:

_____
_____

F. Attachments:

☐Color sample / description
☐ Specifications (e.g. brochure)
☐ Construction plans
☐ Photographs
☐ Other _____
☐ Plot plan
☐ Elevation drawings
☐ Architectural drawings
☐ Sample of materials

I understand that I must receive the written approval of the Design Review Council (DRC) in order to proceed. I understand that the District may request additional information prior to reviewing this request. DRC approval does not constitute approval of the local building or zoning department, drainage design, structural or engineering safety and/or soundness. I understand that I may be required to obtain building or other permits prior to the commencement of any work. I agree that my failure to obtain required building or other permits/approvals will result in the withdrawal of DRC approval. I understand that I must comply with all applicable Regional Building and property easement requirements. Check PUD for easements and setbacks.

I further agree not to alter existing drainage patterns on the Lot without the express approval in writing by the Board or DRC. I will not damage or alter District property at any time, and resulting damages may be repaired by the District and my responsibility to pay. Upon completion of my improvement, I hereby authorize the DRC or its delegate to enter onto my property for exterior inspection at a mutually agreed upon time, if requested. I agree that my refusal to allow inspection may result in the withdrawal of DRC approval.

I further agree that if, at any time during the process, the DRC requests to enter onto the Lot or requests further information to determine if the improvement is being constructed in accordance with the approval plan and/or Covenants, I will comply with the request. I agree that my failure to comply with the request shall result in the withdrawal of DRC approval. In addition, I agree that my failure to start or complete the Improvement within the time specified on the application shall result in withdrawal of DRC approval unless an extension in requested in writing and approved in writing.

Planned start date: _____ Planned completion date: _____

_____ _____
Homeowner Signature Date

Design Review Council

The DRC / Board of Directors, having reviewed the submission above, hereby find that the request is:

☐ Approved as submitted.
☐ Approved with the following provisions and/or subject to HOA governing documents: _____
_____
_____

☐ Must be completed by: _____

☐ Further information is requested: _____

☐ Denied for the reason(s) stated below:
- ☐ Improvement does not comply with governing documents: _____
- ☐ Improvement is not reasonably suited for the lot.
- ☐ Not an approved exterior paint color
- ☐ Other reason: _____
_____

_____ _____
DRC / Board Member / Authorized Representative Date

Managed by: Landhuis Brokerage & Management Company
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